



OUR PACKAGES: EXPLAINED

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PACKAGE BREAKDOWN

	TENANT FIND (Let only)	RENT COLLECTION (You manage tenant)	FULLY MANAGED
Launch the property offline & online	•	•	•
Accompanied viewings	•	•	•
Arrange tenancy set up <i>(inc. tenancy suitability & safety checks)</i>	•	•	•
Collection & Registration of first month's rent & security deposit	•	•	•
Preparation of inventory **	•	•	•
Notifying utility companies	•	•	•
Collection of rent monthly		•	•
Contacting tenants regarding renewal if required		•	•
Arrears management from date tenants move in		•	•
Regular property management visits			•
Annual statements & reporting			•
Tenancy Management			•
Handling maintenance issues that may occur			•
Pay Contractor Invoices			•
Local Authority licence application support			•
Check out completed on tenant leaving **			•

LANDLORDS FEES

Tenant Find (Let only)	60% of monthly rent (Subject to min. fee £600)
Rent Collection (You manage tenant)	7.5%
Fully Managed	10.5%
HMO Property Management	Subject to 3% surcharge
Tenancy set-up (Including preparation of the tenancy agreement, completion of paperwork, tenant referencing, registration of tenants deposit)	60% of monthly rent (Subject to a min. fee £600)
Management takeover set-up fee	£175
Attendance at Court/Tribunal	£180 day/Part thereof
Wait at property (For landlord appointed contractor appointment)	£50 per hour/Part thereof
Rent confirmation for mortgage provider letter	£50
Rent & Legal Protection	POA
Inventory inc. colour images	From £150
Energy Performance Certificate (EPC)	£100
Gas Safety Check	From £60 (Mandatory Requirement)
Electrical Installation Condition Report	From £150 (Mandatory Requirement)
Legionella Risk Assessment	£150



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